

Idaho PTE Business Education Course w/Essential Learning Outcomes

Course Title	BUSINESS OCCUPATIONAL AND CAREER EXPERIENCE		
SDPTE Course ID	BE 9800	IBED	IBED 12998

A course designed as a community based work-experience activity organized and planned to develop advanced skills necessary to gain and maintain employment. This class may encompass a broad range of paid/unpaid work experiences related to the career objective of the student. The experiences must be supervised and monitored by the teacher. Note: This course must be approved on an individual program basis by the State Division.

Term	Semester/Trimester	Preq	BE 0022 & one other Bus course
------	--------------------	------	--------------------------------

Notes:

Business Law BLaw_3: Demonstrate Knowledge of Agency and Employment Law

BLaw_3.2 Analyze the role and importance of employment law as it relates to the conduct of business.

Career Development CDev_1: Demonstrate Knowledge of Self-Awareness

CDev_1.1 Assess personal skills, abilities, and aptitudes as they relate to career exploration and development.

CDev_1.2 Assess personal strengths and weaknesses as they relate to career exploration and development.

Career Development CDev_2: Demonstrate Knowledge of Career Research

CDev_2.1 Utilize career resources to develop a knowledge base of career information.

CDev_2.2 Utilize a Career Information Database to prepare a career portfolio.

CDev_2.3 Demonstrate an understanding of career opportunities at an international level.

Career Development CDev_3: Demonstrate Knowledge of Workplace Expectations

CDev_3.1 Relate work ethic to career development.

CDev_3.2 Relate workplace relationships to career development.

CDev_3.3 Relate workplace diversity to career development.

CDev_3.4 Relate workplace communication skills to career development.

CDev_3.5 Maintain safe and healthy environment.

Career Development CDev_4: Demonstrate Knowledge of Career Strategy

CDev_4.1 Apply knowledge gained from individual assessment to a comprehensive set of goals and an individual career plan.

CDev_4.2 Demonstrate an understanding of the goal setting process through setting short- and long-term career goals.

CDev_4.3 Develop an individual career plan.

Career Development CDev_5: Demonstrate Knowledge of School-to-Work Transition

CDev_5.1 Utilize different workplace experiences to make an effective transition from school to work.

CDev_5.2 Develop an employment portfolio.

CDev_5.3 Develop strategies to search for jobs of interest.

CDev_5.4 Demonstrate an understanding of all elements involved in the job application process.

Career Development CDev_6: Demonstrate Knowledge of Lifelong Learning

CDev_6.1 Relate the importance of lifelong learning to personal growth.

CDev_6.2 Relate the importance of lifelong learning to career growth.